

What is happening?

This is a new national initiative in schools enabling students to achieve a recognised adult management qualification either within or outside the regular curriculum.

About StudyFlex

StudyFlex is an Approved Centre of the Chartered Management Institute.

Our aim is to help managers and prospective managers improve their skill levels by gaining one of the Chartered Management Institute qualifications. Until now, these opportunities have only been available in the workplace. Click on www.studyflex.co.uk to find out who we are, what we do and how we deal with people.

What is the Chartered Management Institute?

The Chartered Management Institute is the largest and most prestigious provider of nationally and internationally recognised management qualifications. The Award in Team Leading is the starting point with the opportunity to progress through the national management qualifications programme in future years. As the champion of management, the Chartered Management Institute shapes and supports the managers of tomorrow.

Over 450 companies use CMI to develop their managers and leaders, including Coca Cola, New Look, Rolls Royce, Serco, Lloyds TSB, British Gas, Silverstone Racing, Police, Army, Navy, RAF, BGL Insurance Group (better known as comparethemarket.com complete with meerkats!)

See www.managers.org.uk for more information about the Chartered Management Institute.

How does it work in schools?

It is universally recognised today's pupils are the managers of tomorrow but until now there has not been the opportunity to help our future leaders take the first step in qualifying.

StudyFlex has developed a number of programmes specifically aimed at pupils in Years 9 to 13 to enable them to gain a nationally recognised management qualification while still at school. These programmes have been piloted with exceptional results and are now being launched nationally.

Why is a management qualification important?

The Team Leading qualifications will give you a head start whether you are moving into work or further education and are excellent qualifications for your CV. They will set you apart from others applying for jobs and university places. Whether you use these skills for personal leadership or management of others, these qualifications will give you more options and opportunities whatever you choose to do.



What are the qualifications?

The initial qualification is the Level 2 Award in Team Leading. The progression options include the Certificate and Diploma in Team Leading, the Level 3 Award, Certificate and Diploma in First Line Management and the Level 5 Award in Management and Leadership.

What types of qualifications are they?

Sitting in the Lifelong Learning category, these qualifications provide skills for life. Everyone will have to take responsibility for someone else at some stage in their life – these programmes provide training and a nationally recognised qualification in personal leadership. For those who are considering at some stage moving into a team leading or supervisory role they are the first step on the ladder to becoming a competent and effective manager.

“57% of employers say graduates and school leavers are ill-equipped for business”

IFF Research Limited

“80% of the UK's 4.6m managers do not hold a management related qualification”

CMI





Aims

To help the student learn, in a leadership capacity, about:

- Developing yourself
- Identifying customers
- Organising and communicating information
- Planning, allocating work and monitoring progress
- Developing effective relationships with your team, your manager and others
- The basic concepts of quality and health and safety

Assessment

The Award in Team Leading is assessed by one written assignment of 1750 words – a number of short answer questions to satisfy the learning outcomes. Other programmes follow the same pattern with varying numbers of assignments depending on the qualification. All assignments are set and marked by StudyFlex and externally verified by the Chartered Management Institute.

Is it pass or fail?

No, after you submit an assignment it will be marked by StudyFlex. If you meet all the learning outcomes you will be awarded a 'pass'. If one or more of the learning outcomes are not met, the assignment will be 'referred' and specific guidance given on the additional work required. The referred part of the assignment is then re-submitted. There are no traditional examinations.



What academic skills are required?

The material for all the Team Leading programmes is set at a level that should provide no problems for those studying in Years 9 - 13. To make the course relevant to those at school the material has been developed and written by StudyFlex so pupils can engage with the everyday examples of management they experience whether it be at home, at school, in a part time job or socially. One of the great successes of these programmes is the relevance of the material and how it is tailored to suit different age groups.

How will the study work?

Programmes are flexible to enable schools to work within the timeframe they have available. Although a large number of schools have found a place within the existing timetable, other models currently being used include whole year groups using a PSHE slot once a week over the course of the year, use of enrichment time, whole days set up as a business conference and weekend and holiday programmes. Whatever works for you will fit the programme.

How long will it take?

The Award in Team Leading is written as 16 hours of contact time plus the assignment. Other programmes have differing requirements – please ask.



Who will tutor the course?

Courses are tutored from within the school fully supported by StudyFlex. StudyFlex has extensive experience in teaching and coaching all levels of management qualifications and is highly regarded. See www.studyflex.co.uk for testimonials.

What material do we receive?

You will receive a full tutor pack which contains study guides, slides, all necessary materials and flexible lesson plans which are easy to use and can be tailored to suit your own timings. Students will receive their own resource pack which they use during the sessions.

You also receive initial and ongoing train the trainer support from StudyFlex either by phone or face to face – whichever is better for you.

As a commitment to developing independent learning, all material is also available on-line for tutors and students and parents – you can upload the files onto your own system or link directly into ours at www.studyflexcampus.org. Contact us for access – it's a great system!

View our 5 minute DVD on-line

Click on www.studyflex.tv to hear the benefits from the perspective of students, teachers and business leaders.



How to contacts us

We will be delighted to hear from you in any way you like to contact us!

Our details are:

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